



malaria
NO MORE
united kingdom

**WE EXIST TO MAKE
MALARIA NO MORE**

ABOUT MALARIA NO MORE UK



Malaria has been described as the oldest killer disease in history; even now, despite recent progress, it claims the life of a child every two minutes.

Malaria No More UK is part of a global movement that is determined to make this the generation that beats this killer.

To realise this vision, we need to mobilise governments, influencers, businesses and the public, inspiring them to commit funds, energy and resources to ending deaths from malaria and wiping out the disease for good.

SALESFORCE ADMINISTRATOR – CONSULTANCY OPPORTUNITY



LOCATION: London, Vauxhall, working from home

CONTRACT: 3-4 months with potential for ongoing support at reduced level

HOURS: 2 days (14 hours) per week

REPORTS TO: Finance and IT Manager

ROLE SUMMARY

Malaria No More UK is looking for an individual consultant to support the Operations Team in making the final transition to the Salesforce CRM platform.

Historically, MNMUK has used Raiser's Edge for primarily fundraising purposes and has recently migrated to Salesforce, however further organisational integration and embedding is required.

The consultant will work closely with the Finance and IT Manager, the Philanthropy and Partnerships team, the Data & Business Support Officer and the IT CRM Project Group as well as lead, support and train the MNMUK team more broadly.

DELIVERABLES

- Project manage the implementation of Salesforce, including completion of the transition of historic data and processes from Raiser's Edge to Salesforce and the implementation and integration of additional organisational data and processes into the new system.
- Train the MNM UK team in the use of the system.
- Work closely with the Data & Business Support Officer to train them as the 'super user' for MNMUK and ensure that they can take on the duties of Database Administrator going forward.
- Liaise with the outsourced database transition consultants based in the US.
- Create a bespoke Salesforce Process Guide for all users.
- Work with the IT CRM Project Group on transition, training, implementation, creation of templates and reports.
- Proactively support fundraising, operations, communications and advocacy teams, assessing needs and providing detailed technical solutions to these (reporting, analytics, key trends and insights) that can be embedded going forward.
- Structure the data and propose best tools for accurate reporting and engaging with the database effectively.
- Undertake any other reasonable additional duties within the skillset of the consultant as required by MNMUK.

PERSON SPECIFICATION - ESSENTIALS

- Strong working knowledge of Salesforce CRM systems and database best practices
- Experience of administering a CRM for a small/medium size organisation
- Strong analytical abilities
- Ability to work independently, within teams, and cross-functionally with excellent communication skills (written, verbal, presentation)
- Outstanding attention to detail
- Strong interpersonal skills and a team player- ability to work well with peoples at all stages of IT skill and levels of seniority
- Excellent organisation and project management skills
- Strong interpersonal skills and a team player
- Be a natural problem solver


PERSON SPECIFICATION - DESIRABLES

- Certifications such as ADM 201, CRT 101 or similar
- Lived malaria experience / deep personal connection to the work that MNMUK undertakes

MNMUK recognises the value of a team in which people from diverse backgrounds are able to introduce fresh ideas and contribute to delivering our mission to make Malaria No More. Candidates from historically marginalised or underrepresented backgrounds are encouraged to apply.

To apply, please send your CV and a covering statement detailing how you fit the role, why you want to work for us and quoting your daily rates to:

recruitment@malarianomore.org.uk



If this sounds like a role you are driven to take on, we would like to hear from you.

CLOSING DATE: AS SOON AS POSITION FILLED

INTERVIEW DATES: ON ROLLING BASIS

If you would like to discuss anything about the role before applying, please contact the Senior Operations Manager on the email as above.